



Durham City Archers Rules & Constitution

Constitution

1. The club shall be named Durham City Archers, hereafter referred to as “the club”.
2. The postal address of the club shall be that of the secretary.
3. The object for which the club is established is:

To promote and encourage the sport of archery in all its forms other than bowhunting

In furtherance to the above object, the club shall have the following powers:

- i. To encourage and promote participation in the activities of the club by individuals, clubs and other organisations concerned in the sport of archery.
 - ii. To affiliate to the Durham & Northumberland Archery Association and to be represented on the committee thereof.
 - iii. To invest the monies of the club not immediately required for its purposes in such investments, securities and investments thought fit.
 - iv. To do all other lawful things necessary to carry out the objects of the club providing always that:
 - a. In raising funds for its objects, the club shall not undertake any permanent trading activities.
 - b. The income and properties of the club shall only be used to promote the objects of the club as described in the constitution.
4. The rules and constitution shall not be altered or amended except at the Annual General Meeting or at an Extraordinary General Meeting of the club.
 5. Members wishing to move a proposition designed to alter or amend the rules shall submit such propositions to the secretary not less than 28 days before the meeting at which the proposition is to be considered. All members entitled to receive notice of such meeting shall receive notice of the proposition which it is intended to move.

Rules

General Provisions

1. The funds and property of the club shall be vested in the Chairman, Secretary, and Treasurer.
2. All monies and sums received on behalf of the club, remain the property of the club, and there shall be no distribution of such funds among the members.
3. The shooting regulations as prescribed in the GNAS Rules of Shooting shall be accepted as governing the relevant branches of the sport of archery practiced by the club and its members.
4. Nothing shall be included in the rules and constitution of the club which conflicts with the Rules of Shooting or the constitution of GNAS.



Membership

1. There shall be the following class of members:
 - i. Senior Members
 - ii. Junior Members
 - iii. Honorary Members
2. Any person interested in archery, having completed a GNAS approved beginner's course, or having been approved to shoot by a GNAS qualified club coach, having achieved the age of 18 shall be eligible for admittance as a senior member, or under that age, as a junior member.
3. Any non-member whom the club wish to honour may be elected at a General Meeting of the club as an honorary member for a period of 1year. Honorary membership shall not include the payment of GNAS fees.
4. All members shall accept the jurisdiction of the club and shall conform to such conditions, shooting rules and regulations as may be determined from time to time.

Subscriptions

1. All members, as defined in clause 1 of membership, other than honorary members shall pay an annual subscription to the club at rates to be determined from time to time.
2. All subscriptions shall become due on February 1st
3. A member who has not paid his or her subscription by February 28th in any 1 year shall cease to be a member of the club, unless the committee considers there are extenuating circumstances.

Management

1. The management of the club's affairs shall be entrusted to the club committee.
2. The club committee shall consist of the Chairman, Secretary, Treasurer, Records Officer, Child Protection Officer, Deputy CPO, Tournament Officer, Equipment Officer, PR Officer and all members who are eligible to be on the committee, (e.g. those who are present at the AGM)
3. All committee positions shall be appointed by the members of the AGM annually.
4. At meetings of the club committee, or a quorum, the Chairman shall, if necessary have a casting vote only.
5. The club Committee may appoint sub-committees and may delegate to such sub committees, powers within defined limits.
6. The Club Committee shall consist of at least: a chairman a secretary and a treasurer.



Finance

1. The Treasurer shall cause to be prepared, and shall present at the AGM, a balance sheet showing the financial position of the club on 31st of December of the preceding year, together with an income and expenditure account for the 12 months ending on that date.
2. A bank account shall be maintained in the name of the club. All cheques and orders withdrawing monies from the account shall be signed by any 2 of the Chairman, Treasurer, or Secretary. All payments and withdrawals from the account made using the club debit card, shall be confirmed either verbally or in writing, before the payment is made, by 2 of the Chairman, Treasurer, or Secretary.

General Meetings / Extraordinary General Meetings

1. The Annual General Meeting (AGM) shall be held before the end of March at a place to be determined by the committee. Each member shall receive not less than 21 days clear notice of such meetings
2. The committee or, on request, 11 or more club members, may call an extraordinary general meeting (EGM). Each member entitled to receive notice of such meeting shall receive not less than 21 clear days notice of such meeting.
3. Each club member entitled to receive notice of the meeting shall receive notice for which the meeting has been called, and of any business to be conducted at the meeting.

Voting and Quorum

1. At all meetings :
 - i. 5 club members shall form a quorum
 - ii. Each club member (except the Chairman) shall be entitled to 1 vote
2. In case of an emergency, The Chairman, Secretary, and Treasurer, shall have full powers to act.

Dissolution

If the group becomes financially unviable the club officers can propose that the group be dissolved. At least 14 days notice should be given to all members of such a meeting, and a decision can be reached by 2/3rds of all members attending the dissolution meeting. The assets remaining when all debts have been paid shall be given to other groups with similar charitable and sporting aims.